4-H Volunteer Application Process for the 2018 Program Year

1. **Applicants** (new & returning) ask county MU Extension staff or middle mgmt. volunteers about current program/volunteer needs (e.g., club co-leader).

2. B- Build a new or, if returning, annually update volunteer profile at [http://mo.4honline.com](http://mo.4honline.com)

3. C- Complete the one-time 4-H orientation if you are a new volunteer applicant to learn basic terms, org. structure & safety practices.

4. D – Determine if you need to complete the Annual Background Check Consent Form

5. DO need screening: new applicants = an adult not listed as an active volunteer in the 4HOnline system 10/1/16-9/30/17

6. Do not need screening: Any adult listed as an active volunteer in the 4HOnline system 10/1/16-9/30/17

7. Do not need screening: Episodic volunteers who are never allowed to work alone with children.

8. State staff confirm screening in an adult volunteer's 4HOnline profile if needed. This moves the volunteer status into pending state for co. staff review.

9. If you are approved, a message will be sent to the email address listed in your 4HOnline profile.

Reference: 4-H Volunteer Application Process 2017-18: [http://4h.missouri.edu/volunteer.aspx](http://4h.missouri.edu/volunteer.aspx)