

Article I – Name & Emblem

Section 1. The name of this organization shall be “Mizzou Collegiate 4-H”

Section 2. The emblem of this organization shall be a clover with four leaves and an “H” on each leaf. Above the clover shall be a graduation cap. To the right shall be the words, on two lines, “MIZZOU” and “Collegiate 4-H”.

Article II – Purpose

Section 1. The purpose of the organization shall be:

- A. To provide the opportunity to continue or begin involvement in 4-H.
- B. To develop leadership ability in each member.
- C. To socialize and network through club events and involvement on the regional and national level.
- D. To volunteer through the coordination of community service for the University of Missouri, the city of Columbia, Boone County, and the state of Missouri .
- E. To give back to the Missouri 4-H program as a partner of the 4-H Center for Youth Development in carrying out state 4-H events.
- F. To educate current Missouri 4-H members through the creation and facilitation of workshops.

Article III – Membership

Section 1. Any currently enrolled college student regardless of sex, color, race, creed, or national origin who is interested in Collegiate 4-H is eligible for membership.

Section 2. Active membership entails the attendance of monthly meetings and club functions.

Section 3. The active membership has the privilege to attend events at a certain cost to the organization and themselves. When registering, a check for the portion the member is paying out of pocket and a check for the portion the club is paying must be submitted equaling the total registration fee. Upon successful completion of event attendance, the check for the portion the club is paying will be voided and returned to the member.

Article IV – Officers

Section 1. The officers of Mizzou Collegiate 4-H shall be President, Vice-President, Secretary, Treasurer, Communications Director, and College of Agriculture, Food, and Natural Resources (CAFNR) Student Council Representative.

Section 2. All officers must follow University of Missouri requirements as stated in the M-Book.

Section 3. The duties of the officers shall be as follows:

A. The duties of the President shall be:

1. To preside at all meetings and create the agenda for such meetings.
2. To call special meetings when deemed necessary.
3. To serve as the official representative of the organization where such representation is required.
4. To notify members of club news, events and meetings on a regular and timely basis.
5. To appoint all committees as deemed necessary and serve as an ex-officio member of such committees.
6. To run all official elections.
7. To be responsible for the correct interpretation and revision of this constitution.
8. To attend ORG training on a yearly basis and ensure the club stays in good standing as a university recognized organization.

B. The duties of the Vice-President shall be:

1. To preside at meetings in the absence of the president.
2. To oversee the organization and completion of community service activities and workshops.
3. To serve as the liaison between the organization and the North Central Region and National Collegiate 4-H Organizations

C. The duties of the Secretary shall be:

1. To keep careful and accurate records of all meetings, events and attendance.
2. To keep records of the names, addresses and volunteer hours of all members.
3. To email unofficial minutes to the organization membership within 1 week following the meeting.

D. The duties of the Treasurer shall be:

1. To keep the clubs financial records by recording any receipts of disbursements of funds.

2. To be responsible for the necessary disbursing of funds for club activities.
 3. To attend yearly ORG training, submit necessary budgets to receive funding, and ensure the club stays in good financial standing as a university recognized organization.
- E. The duties of the Communications Director shall be:
1. To oversee public relations and promotion activities including membership recruitment
 2. To update the organization website and bulletin board(s) on a regular and timely basis.
 3. To have a copy of Robert's Rules of Order and be familiar with its contents in order to assist the President in running the meeting.
- F. The duties of the College of Agriculture, Food and Natural Resources (CAFNR) Student Council Representative shall be:
1. To be a member of the CAFNR Student Council.
 2. To keep the members of the organization informed of the activities of the CAFNR Student Council.

Section 4. There shall be an Executive Committee composed of all officers listed in Article IV, plus the advisor(s).

Section 5. Officers will be elected at the last meeting of the fall semester by a majority ballot vote of active membership present. Nominations, including self nominations, will be taken from the floor. The newly elected officers take duty after installation at the January meeting and serve a term of one year or until their successors are elected and installed into office.

Section 6. If an officer neglects to attend three consecutive meetings within a semester, (without good reason) the officer must then relinquish their position. Also, should the CAFNR Student Council Representative miss two consecutive Student Council meetings, they must relinquish their office.

Section 7. If an officer neglects to attend at least two events within a semester, (without good reason) the officer must then relinquish their position.

Section 8. If a vacancy occurs in any office during the club year nominations will be accepted from the floor and the vacancy will be filled by a majority vote of the active membership present. This nominating and voting process shall take place at the meeting during which the vacancy is announced.

Article V – Advisor(s)

Section 1. A staff member of the Missouri 4-H Center for Youth Development, which has been approved by the club using the procedure stated in Article IV., Section 8., shall be the club advisor.

Section 2. Assistants to this advisor shall be approved using the procedure stated in Article IV., Section 8.

Article VI. Special Program Liaisons

Section 1. When necessary, special program liaisons may be elected to represent organization as a member of an outside committee or group.

Section 2. Special program liaisons will be elected using the procedure stated in Article IV, Section 8.

Article VII – Committees

Section 1. The President shall appoint ~~such~~ committees as are necessary for the workings of the club.

Section 2. The President shall appoint a Constitution Committee that shall review and/or revise this Constitution on a yearly basis.

Article VIII – Meetings

Section 1. There shall be at least one meeting per month during the months of August through May.

Section 2. Meeting dates will be chosen prior to the start of each semester and emailed to the entire membership

Section 3. The President may call special meetings at any time when deemed necessary.

Article IX – Quorum

Section 1. A quorum is constituted by more than one half of the active membership.

Article X –Year

Section 1. The organization year shall extend from January through December.

Article XI – Regional & National Affiliations

Section 1. The organization shall be a dues paying member of both the North Central Region and National Collegiate 4-H Organizations.

Article XII – Parliamentary Procedure

Section 1. Robert's Rule of Order shall be the official parliamentary authority of the organization.

Article XIII – Amendments

Section 1. Proposed amendments and revisions of this constitution shall be presented and discussed at one meeting and then presented in the form of a motion and discussed at the next regular meeting. A two-thirds vote of the active membership present shall be required for approval.

Section 2. All amendments to the constitution will be approved by SOGA.